



**Communications  
Commission  
of Kenya**

**Inspection Questionnaire For  
Network Facilities Provider**

**1. GENERAL INFORMATION**

1.1 Name of Licensee: \_\_\_\_\_

License No: \_\_\_\_\_

Other Licenses held: \_\_\_\_\_

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1.2 Address

Postal address: \_\_\_\_\_

Physical address: \_\_\_\_\_

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1.3 Contact details

Name and title of CEO: \_\_\_\_\_.

Name and title of contact person: \_\_\_\_\_

Telephone: (a) Landline \_\_\_\_\_ (b) Mobile \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Web address: \_\_\_\_\_

1.4 Which areas have you covered as per the Licensed Annex.

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**2.0 TECHNICAL INFORMATION:**

2.0 What is your Network coverage (attach details, maps etc )

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2.1 What transmission systems have you deployed?

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2.2 Have you type approved your equipment? If yes, attach the list.

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2.3 Do you have any Numbering and Frequency spectrum resources? Give details and how much is in use to date?

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2.4 Are you interconnected to any other network / service provider? If yes provide the list and services provided.

- i. . \_\_\_\_\_
  - ii. . \_\_\_\_\_
  - iii. . \_\_\_\_\_
  - iv. . \_\_\_\_\_
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2.5 Do you provide any emergency services and connectivity to Emergency organizations? If yes, provide details.

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2.6 Do you have Service Level Agreements (SLAs) with your customers? If yes, provide a copy?

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2.7 What are your Universal Service Obligations? How far have you fulfilled this?

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**3.0 License Conditions**

3.1 What is your Network Topology? Please show the diagrams.

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3.2 Where is your Network Management (control) Centre – NMC and NCC located?

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3.3 Do you share Telecommunications infrastructure with other users? If yes, provide details.

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3.4 What are your minimum quality of service standards obligations (QoS Parameters considered)

- 1) .
  - 2) .
  - 3) .
  - 4) .
  - 5) .
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3.5 Do you have procedures to follow in the event of a Public Emergency? Provide details.

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3.6 What are your arrangements to provide access to sites and records for the CCK inspection team?

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3.7 Do you have a Billing System? If yes, have you submitted it to the Commission for approval?

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3.8 What are your procedures for maintaining confidentiality and privacy of proprietary information and business secrets within your systems? (attach copy)

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3.9 What have you put in place to ensure Fair Trade with other licensees?

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3.10 What have you put in place to ensure there is no undue preference or discrimination to persons/businesses in need of your services and support?

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3.11 What have you put in place to ensure no Cross Subsidy?

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3.12 What is your shareholding structure? Provide the CR 12 or equivalent.

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3.13 What are your joint ventures? Did you notify the Commission before engagement?

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3.14 What are your accounting principles relating to your licensed systems? Have you submitted a copy to the Commission?

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3.15 Have you submitted the Compliance return forms to the Commission in the prescribed format and periods? If yes when was your last submission?

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3.16 What are your procedures for settling disputes?

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3.17 Have you paid your frequency, annual operating and license fees? If yes, when was your last payment? (Produce receipt).

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**4.0 Conclusion.**

Detail any comments or suggestions on this inspection and your expectations from the commission?

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**CCK INSPECTORS**

1. .... Sign .....
2. .... Sign .....
3. .... Sign .....

**REMARKS:**

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**Licensee Representatives:**

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|--------------------|--------------------|
| 1. NAME.....       | 2. NAME: .....     |
| DESIGNATION: ..... | DESIGNATION: ..... |
| SIGNATURE: .....   | SIGNATURE.....     |
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