



# Application for Amateur radio Station Licence CCK/F/FSM/02

## 1. APPLICATION REQUIREMENTS:

Applications should be completed in English and certified translations provided for relevant documents

*(Check list- for Official use only)*

### 1.1. Photostat Copies certified by a Commissioner for Oaths of: -

1.1.1. Kenyan National Identity Cards or Kenyan/Foreign passports of the applicant or Parent/Guardian in case of Novice.

1.1.2. Both sides of the ID should be copied onto the same side of an A4 size paper (only new generation IDs are acceptable)

1.1.3. Passports copies should include pages showing the nationality, date of issue and expiry, holder's name, photograph and Kenyan Visa for foreigners.

1.1.4. Certificate of a recognized Radio Amateur Examination or valid and current license.

1.2. Payment of a non-refundable application fee of Ksh 1,000.00

## 2. THE COMPLETED APPLICATION FORM SHOULD BE RETURNED TO: -

The Director General,  
Communications Commission of Kenya,  
(Waiyaki Way, opposite Kianda School,)  
P. O. Box 14448,  
WESTLANDS 00800,  
KENYA.

## 3. TYPE OF AMATEUR LICENCE APPLIED FOR

*(Tick only one)*

PERMANENT AMATEUR LICENCE FOR KENYA NATIONALS AND RESIDENTS <i>(renewable annually)</i>	<input type="checkbox"/>
TEMPORARY AMATEUR LICENCE FOR FOREIGNERS <i>(valid for a maximum period of one year only)</i>	<input type="checkbox"/>
NOVICE AMATEUR LICENCE FOR STUDENTS <i>(renewable annually)</i>	<input type="checkbox"/>

**4. PARTICULARS OF APPLICANT**

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**4.1. NAME OF APPLICANT AS IT APPEARS ON THE ID/PASSPORT**

*(The Applicant name should be written in CAPITALS and in full in the order it appears on the National ID/Passport)*

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**CALLSIGN IF ANY:** \_\_\_\_\_

**LICENSE ISSUING AUTHORITY AND E-MAIL ADDRESS:** \_\_\_\_\_

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**4.2. KENYA NATIONAL IDENTITY CARD NUMBER**

0	1	2	3	4	5	6	7	8	9

**4.3. OR PASSPORT NUMBER**

0	1	2	3	4	5	6	7	8	9

**4.4. APPLICANT DATE OF BIRTH**

**DD**                      **MM**                      **YYYY**  
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**5. PARENT/GUARDIAN CONTACT FOR NOVICE AMATEUR APPLICANTS**

*(All applications for Novice Amateur licence MUST fill this part. Any change in the information given here should be communicated in writing to the Commission within one month from the date of change)*

**5.1. KENYA NATIONAL IDENTITY CARD NUMBER**

0	1	2	3	4	5	6	7	8	9

**5.2. OR PASSPORT NUMBER**

0	1	2	3	4	5	6	7	8	9

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## **5.3. ADDRESS:**

Town \_\_\_\_\_ Street/Road \_\_\_\_\_  
Name of Building \_\_\_\_\_ LR No \_\_\_\_\_  
Floor \_\_\_\_\_ Room \_\_\_\_\_  
P. O. Box \_\_\_\_\_ Town \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

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## **REFERENCES (for Kenyan residents only)**

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### **5.4. First Reference**

Name \_\_\_\_\_  
P. O. Box \_\_\_\_\_ Town \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_ . \_\_\_\_\_

### **5.5. Second Reference**

Name \_\_\_\_\_  
P. O. Box \_\_\_\_\_ Town \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

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## **6. DECLARATION**

I hereby certify the information I have provided in this application is true and correct to the best of my knowledge. I understand that it is an offence under the laws of Kenya to give false information in support of any application.

Name of Applicant \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*(For Novice applicant only)*

Name of Parent/Guardian \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **FOR OFFICIAL USE ONLY**

The application MEETS/ DOES NOT MEET the Commission's requirements and is hereby APPROVED/NOT APPROVED as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The reasons for not approving the application are as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Approving Officer \_\_\_\_\_

Designation \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Official stamp