



Application for Amateur radio Station Licence CCK/F/FSM/02

1. APPLICATION REQUIREMENTS:

Applications should be completed in English and certified translations provided for relevant documents

(Check list- for Official use only)

- 1.1. The application should be accompanied by a sworn affidavit submitting the documents listed therein in line with the template at Annex 1 below:
- 1.2. Foreign persons not based in Kenya applying for Amateur Licenses should notarize all their documents.
- 1.3. Photostat copies of: -
 - 1.3.1. Kenyan National Identity Cards or Kenyan/Foreign passports of the applicant or Parent/Guardian in case of Novice.
 - 1.3.2. Both sides of the ID should be copied onto the same side of an A4 size paper (only new generation IDs are acceptable)
 - 1.3.3. Passports copies should include pages showing the nationality, date of issue and expiry, holder's name, photograph and Kenyan Visa for foreigners.
 - 1.3.4. Certificate of a recognized Radio Amateur Examination or valid and current license.
- 1.4. Payment of a non-refundable application fee of Ksh 1,000.00

2. THE COMPLETED APPLICATION FORM SHOULD BE RETURNED TO: -

The Director General,
Communications Commission of Kenya,
(Waiyaki Way, opposite Kianda School,)
P. O. Box 14448,
WESTLANDS 00800,
KENYA.

3. TYPE OF AMATEUR LICENCE APPLIED FOR

(Tick only one)

PERMANENT AMATEUR LICENCE FOR KENYA NATIONALS AND RESIDENTS <i>(renewable annually)</i>	<input type="checkbox"/>
TEMPORARY AMATEUR LICENCE FOR FOREIGNERS <i>(valid for a maximum period of one year only)</i>	<input type="checkbox"/>
NOVICE AMATEUR LICENCE FOR STUDENTS <i>(renewable annually)</i>	<input type="checkbox"/>

4. PARTICULARS OF APPLICANT

4.1. NAME OF APPLICANT AS IT APPEARS ON THE ID/PASSPORT

(The Applicant name should be written in CAPITALS and in full in the order it appears on the National ID/Passport)

CALLSIGN IF ANY: _____

LICENSE ISSUING AUTHORITY AND E-MAIL ADDRESS: _____

4.2. KENYA NATIONAL IDENTITY CARD NUMBER

0	1	2	3	4	5	6	7	8	9

4.3. OR PASSPORT NUMBER

0	1	2	3	4	5	6	7	8	9

4.4. APPLICANT DATE OF BIRTH

DD **MM** **YYYY**
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5. PARENT/GUARDIAN CONTACT FOR NOVICE AMATEUR APPLICANTS

(All applications for Novice Amateur licence MUST fill this part. Any change in the information given here should be communicated in writing to the Commission within one month from the date of change)

5.1. KENYA NATIONAL IDENTITY CARD NUMBER

0	1	2	3	4	5	6	7	8	9

5.2. OR PASSPORT NUMBER

0	1	2	3	4	5	6	7	8	9

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5.3. ADDRESS:

Town _____ Street/Road _____

Name of Building _____ LR No _____

Floor _____ Room _____

P. O. Box _____ Town _____

Telephone _____ Fax _____

Email _____

REFERENCES (for Kenyan residents only)

5.4. First Reference

Name _____

P. O. Box _____ Town _____

Telephone _____ Fax _____

Email _____ . _____

5.5. Second Reference

Name _____

P. O. Box _____ Town _____

Telephone _____ Fax _____

Email _____

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6. DECLARATION

I hereby certify the information I have provided in this application is true and correct to the best of my knowledge. I understand that it is an offence under the laws of Kenya to give false information in support of any application.

Name of Applicant _____

Signature _____ Date _____

(For Novice applicant only)

Name of Parent/Guadian _____

Signature _____ Date _____

FOR OFFICIAL USE ONLY

The application MEETS/ DOES NOT MEET the Commission's requirements and is hereby APPROVED/NOT APPROVED as follows: -

The reasons for not approving the application are as follows: -

Name of Approving Officer _____

Designation _____

Signature _____ Date _____

Official stamp

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ANNEX 1: TEMPLATE OF THE AFFIDAVIT TO BE SUBMITTED

REPUBLIC OF KENYA

IN THE MATTER OF OATHS AND STATUTORY DECLARATIONS ACT CHAPTER 15, LAWS OF KENYA

AND

IN THE MATTER OF AN APPLICATION FOR LICENSE FROM THE COMMUNICATIONS COMMISSION OF KENYA

AFFIDAVIT

I, _____ of Post Office Box

Number _____ (Town) _____ (Postcode) _____ do hereby make oath and state as follows:

1. THAT I am an adult of sound mind and _____

(*position/ status in the applicant entity*) of _____ (*name of the applicant*) and hence competent to swear this Affidavit.

2. THAT I am a citizen of the _____ and holder of

National Identity Card No. (or Passport No.) _____ .

3. THAT _____ (*name of the applicant*) has resolved to make an application to the Commission for the operations of Amateur Radio Station licence.

4. THAT I have submitted the following copies of our documents in support of the said application:

4.1. Registration and ownership status:

4.1.1 copies of Kenyan National Identity Cards (ID) or Kenyan passports for the Applicant:

4.1.2 Passport copies pages showing the nationality, date of issue and expiry, name and photograph of holder.

4.1.3 Both sides of the National ID copied onto the same side of an A4 size paper, and

4.2 Certificate of a recognized Radio Amateur Examination or valid and current license.

5. THAT I swear that the documents listed in 4 above are authentic copies of the original documents issued by the relevant authorities to the applicant.

6. THAT this Affidavit is sworn in support of _____ (*Applicant's*

